

TOTAL accounting SOLUTIONS

Chartered Accountants | 68 Habgood Road, Loughton, Essex, IG10 1HE |

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Registered in England & Wales No. 5417389

Director: Alison Whitehouse BSc ACA

Accounting Timetable

Important dates for your diary.

Company Year End

Will be the last day of the month your company was incorporated on. Example if your date of incorporation is 19/08/2011 your first year end will be 31/08/2012.

Corporation Tax Return

Together with your accounts needs to be with HMRC within 12 months of your company year end. Different rules apply in the first year

Corporation Tax Payment

To be paid to HMRC within 9 months and 1 day of your company year end.

Income Tax year end

5th April.

Annual Return

Yearly on the date of incorporation. Due within 30 days.

Income Tax 1st Payment on account

Payment to HMRC by 31st January. Following the year of assessment

2nd Payment on account

Payment to HMRC by 31st July. (6 months after the 1st payment on account)

PAYE/NIC Deductions

Due to be paid to HMRC by 19th of every quarter (July, October, January, April) - may be required monthly depending on the amount of tax due.

VAT Return and Payment

Due with HMRC within one month of your VAT quarter end.

Company Accounts

Due with Companies House 9 months after your company year end.

Payroll Year end forms

P14 & P35 due with HMRC by 19th May.

Payroll P11d form

Due with HMRC by 6th July.

Personal tax return

Due with HMRC by 31st January if filing online or 31st October if filing paper return.

Disclaimer

The above are for general guidance only and applicable in the UK. Certain dates differ especially for large and public limited companies